



CADET OFFICER SCHOOL
HEADQUARTERS – CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AFB, AL 36112

Dear Cadet:

Congratulations on your selection to attend this year's Cadet Officer School (COS). Your decision to apply, and your subsequent selection by your local wing, has put you on the path to becoming a better Cadet Officer and leader.

COS is a rigorous, academically challenging leadership course patterned after the USAF's Squadron Officer College. This program provides an in-depth academic and practical study of leadership and the intricacies of this evolving skill set. COS draws on a range of lecturers and guest speakers, including many of the same instructors and other professionals that train Air Force officers at Air University at Maxwell Air Force Base (AFB), Alabama. COS highlights the great partnership between CAP and the Air Force by using a combination of USAF officers and CAP Senior Members to facilitate seminars and enable a positive leadership laboratory learning experience.

COS will be **10 July through 22 July 2017** at Maxwell AFB. All cadets are expected to arrive at Maxwell AFB on 10 July and all cadets will depart on Saturday, 22 July 2017. For clarity, each cadet is responsible to make their own travel arrangements. If traveling via commercial airline, cadets will fly to and from the Montgomery Regional Airport, Alabama (Airport code **MGM**). Once travel is booked cadets must upload a copy of their itinerary and receipt to <https://goo.gl/Hh1cTu> to help coordinate, track travel information and ensure we can pick you up/drop you off. Please feel free to email our staff at cadetofficerschool@gmail.com if you have any questions. Upon successful completion of COS, we will provide reimbursement for actual airline costs for you up to \$375 (\$450 from those from Pacific Region). For **all** cadets that live within 250 miles, you will be reimbursed for mileage at the government established rates for **ALL** that live within 250 miles. Reimbursements will be processed during COS. Please note: CAP does not reimburse change fees, insurance, reimbursable tickets, business or first class tickets or upgrades, such as extra room and tickets must be made at least 21 days before the date of travel.

We recognize that the Montgomery (MGM) airport may be cost prohibitive when you compare it to other airports in the 90 mile radius. To ensure that all have the ability to attend, please contact us at cadetofficerschool@gmail.com if the actual cost, minus the reimbursable rate is still cost prohibitive to determine alternatives.

Lastly, you must go online to the CAP website and pay the Activity Fee of **\$500** no later than **30 April 2017 to confirm your acceptance**. If you decide not to attend, please contact us so we can offer an opportunity to another cadet to attend. Your Activity Fee will cover lodging for this period and you will be provided a stipend for meals.

Further information about COS will be posted on the COS website <http://ncsas.com/cos/>. The preliminary Cadet Handbook will be posted by 30 May and will provide more details on what to expect, what you will need, etc. at COS. Additionally, a pre-COS introductory essay will be due NLT 1 July (the assignment will be posted to the COS webpage on 30 May). A final handbook will be posted by 1 July which will include additional details on the training that will occur during the week, pre-reads to be completed before your arrival, and any other updates. The Cadet Handbook will contain links to all of the readings and outline your academic assignments due during COS. The handbook will be the source of the majority of reading assignments you will cover during the course. Make sure to read and comply with all requirements of the guide and also check the website periodically for information updates. Please feel free to email your questions to Col Joe Winter, COS Activity Director, at jwinter@cap.gov or Lt Col Margarita Mesones, COS Deputy Director at mmesones@cap.gov either one of these sources can answer your questions.

We, along with the entire COS Staff, look forward to sharing this learning opportunity with you.

JOSEPH WINTER, Col, CAP
Cadet Officer School – Co-Activity Director

OLEN FREEMAN, Maj, USAF
Cadet Officer School – Co-Activity Director